

**Dear Community Care Partners,**

AIC has appointed HMI Institute as a Learning Institute in developing, delivering and administering training courses for the Community Care sector.

We will be conducting **7 online courses** via Zoom in **March 2021**.

• **Summary - Online Classes available in March 2021**

Courses	Date / Time	Trainer(s)	Course Details	Target Audience	Course Fees*	Registration Deadline
Transition into a Leader's Role	<b>2 days course:</b> 9-10 Mar 2021 9am - 6pm	Mr Yeow Chern Han	<a href="#">Link</a>	AHP, EN, RN, Supervisors, Corp Services Staff	\$466.52	23 Feb 2021
Promote Equality and Diversity in the Workplace	12 Mar 2021 9am - 1pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, Managers, Executives, Corp Services Staff	\$299.60	26 Feb 2021
Basic Counselling & Basic Coaching Skills	16 Mar 2021 9am - 1pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$133.75	2 Mar 2021
Monitor Maintenance of Equipment and Machine	16 Mar 2021 9am - 1pm	Mr Norman Sim	<a href="#">Link</a>	Support Care Staff, Corp Services Staff	\$112.35	2 Mar 2021
Leading and Managing Teams	<b>2 days course:</b> 17-18 Mar 2021 9am - 6pm	Mr Yeow Chern Han	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$466.52	3 Mar 2021
High Impact Mentoring	22 Mar 2021 9am - 6pm	Mr Adrian Toh	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$267.50	8 Mar 2021
Managing Service Excellence for Community Care	<b>2 days course:</b> 24-25 Mar 2021 9am - 6pm	Mr Khng Teck Khoon	<a href="#">Link</a>	AHP, Supervisors, Corp Services Staff	\$466.52	10 Mar 2021

\*Full course fee including GST. Prevailing course fee subsidy at 90% for Singaporeans/PRs and 45% for Work Pass Holders working in eligible community care organisations.

To sign up, please register directly in the LMS at <http://lms.wizlearn.com/AIC>. Sign up early as slots are limited and allocated on a first come, first serve basis.

For enquiries on course details, please contact Marcus via email: [marcus.er@hmi.com.sg](mailto:marcus.er@hmi.com.sg)  
We look forward to your participation.

In the event of cancellation by participants with no replacement and is less than five (5) work days prior to the commencement of course, the participants' organisation is subjected to the payment of the full course fees. There will not be course fee subsidy from AIC.

**Warmest regards,**  
**Marcus Er (Mr)**

In partnership with



**HMI Institute of Health Sciences**

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