

**Dear Community Care Partners,**

AIC has appointed HMI Institute as a Learning Institute in developing, delivering and administering training courses for the Community Care sector.

We will be conducting **8 online courses** via Zoom in **April 2021**.

• **Summary - Online Classes available in April 2021**

Courses	Date / Time	Trainer(s)	Course Details	Target Audience	Course Fees*	Registration Deadline
Transition into a Leader's Role	<b>6-7 Apr 2021</b> 9am - 6pm	Mr Yeow CH	<a href="#">Link</a>	AHP, EN, RN, Supervisors, Corp Services Staff	\$466.52	23 Mar 2021
Building relationships in multi-disciplinary work environment	<b>12 Apr 2021</b> 9am - 1pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$133.75	29 Mar 2021
Leading & Managing Teams	<b>13-14 Apr 2021</b> 9am - 6pm	Mr Yeow CH	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$466.52	30 Mar 2021
Work in a Dynamic Team	<b>15 Apr 2021</b> 9am - 1pm	Mr Gene Kam	<a href="#">Link</a>	Support Care Staff, Corp Services Staff	\$133.75	1 Apr 2021
Basic Counselling & Basic Coaching Skills	<b>19 Apr 2021</b> 9am - 1pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$133.75	5 Apr 2021
Leading with Vision	<b>26 Apr 2021</b> 9am - 1pm	Mr Adrian Toh	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$144.45	12 Apr 2021
Navigate Changes with Resilience	<b>27 Apr 2021</b> 9am - 6pm	Mr Yeow CH	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$251.45	13 Apr 2021
Building an Effective Team	<b>28 Apr 2021</b> 2pm - 6pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$144.45	14 Apr 2021

\*Full course fee including GST. Prevailing course fee subsidy at 90% for Singaporeans/PRs and 45% for Work Pass Holders working in eligible community care organisations.

To sign up, please register directly in the LMS at <http://lms.wizlearn.com/AIC>. Sign up early as slots are limited and allocated on a first come, first serve basis.

For enquiries on course details, please contact Marcus via email: [marcus.er@hmi.com.sg](mailto:marcus.er@hmi.com.sg)  
We look forward to your participation.

In the event of cancellation by participants with no replacement and is less than five (5) work days prior to the commencement of course, the participants' organisation is subjected to the payment of the full course fees. There will not be course fee subsidy from AIC.

**Warmest regards,**  
**Marcus Er (Mr)**

In partnership with



**HMI Institute of Health Sciences**

T: (65) 6253 3818 | W: [www.hmi-ihs.com](http://www.hmi-ihs.com) | E: [marcus.er@hmi.com.sg](mailto:marcus.er@hmi.com.sg)

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**Dear Community Care Partners,**

AIC has appointed HMI Institute as a Learning Institute in developing, delivering and administering training courses for the Community Care sector.

We will be conducting **7 online courses** via Zoom in **April 2021**.

• **Summary - Online Classes available in April 2021**

Courses	Date / Time	Trainer(s)	Course Details	Target Audience	Course Fees*	Registration Deadline
Delivering Service Excellence for Community Care	<b>6-7 Apr 2021</b> 9am - 6pm	Mr Bernard Khoo	<a href="#">Link</a>	AHP, EN, RN, Support Care Staff	\$415.16	23 Mar 2021
Leading relationships in multi-disciplinary work environment	<b>8 Apr 2021</b> 9am - 6pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, Managers, Executives, Corp Services Staff	\$299.60	25 Mar 2021
Perform Tube Feeding <i>*face-to-face course</i>	<b>13 Apr 2021</b> 9am - 1pm	Ms Chiang YS	<a href="#">Link</a>	Healthcare Support workers, EN	\$80.25	30 Mar 2021
Monitor Maintenance of Equipment and Machine	<b>13 Apr 2021</b> 9am - 1pm	Mr Norman Sim	<a href="#">Link</a>	Support Care Staff, Corp Services Staff	\$112.35	30 Mar 2021
Promote Equality and Diversity in the Workplace	<b>15 Apr 2021</b> 9am - 6pm	Ms Carol Hoon	<a href="#">Link</a>	AHP, EN, RN, Corp Services Staff	\$299.60	1 Apr 2021
Working in a Diverse Work Environment	<b>19 Apr 2021</b> 2pm - 6pm	Ms Carol Hoon	<a href="#">Link</a>	Support Care Staff, Corp Services Staff	\$133.75	5 Apr 2021
Managing Service Excellence for Community Care	<b>20-21 Apr 2021</b> 9am - 6pm	Mr Bernard Khoo	<a href="#">Link</a>	AHP, Team leads, Supervisors	\$466.52	6 Apr 2021
Leading Change	<b>28-29 Apr 2021</b> 9am - 6pm	Mr Khng TK	<a href="#">Link</a>	AHP, Managers, Supervisors	\$583.15	14 Apr 2021

\*Full course fee including GST. Prevailing course fee subsidy at 90% for Singaporeans/PRs and 45% for Work Pass Holders working in eligible community care organisations.

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**Warmest regards,**  
**Marcus Er (Mr)**

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