

Transition into a Leader's Role. Join this course to be equipped with practical leadership skills to align teams, manage challenges and develop trust for productive teamwork.

Course Objectives

This 2-day programme equips new supervisors with practical leadership skills to enable them to identify and manage challenges in their new leadership roles. Learn how to align the team on a common shared purpose and develop trust for productive teamwork.

Training Methodology

Skills practice, facilitated classroom training, role play, small group discussions, case studies, experiential learning activities

Target Audience

Allied Health Professional, Enrolled Nurse, Registered Nurse, Advanced Practice Nurse, Corporate Services Staff

Course Time

17 & 18 Feb 2021 (2 days), 9am - 6pm

Course Fee: \$466.52 (Including GST) Prevailing course fee subsidy at 90% for Singaporeans/PRs and 45% for Work Pass Holders working in eligible community care organisations.

Trainers' Profile

Yeow Chern Han has 20 years of experience in organizational development consulting and training. As a coach and facilitator, he has helped implemented successful corporate transformation initiatives through intervention such as business review and planning, change management, team building, team coaching, executive coaching and leadership development training. His experience spans across diverse industries including healthcare, pharmaceutical, electronic manufacturing and financial services.

Khng Teck Khoon (TK) has more than 20 years of experience in Learning & OD Management. As a facilitator, course developer and team manager, he is people-centric in leadership and an empathetic communicator. His domain expertise includes Culture & Change Management, Leadership and Customer Experience. He has been facilitating programmes for the Community Care sector for the past 5 years, including AIC, Ling Kwang Home and Singapore Christian Home.



Course Outline (2 days)

Day	Course Dates	Course Outline
		• Zoom Session
• 1	Feb 17	<p>Module 1: Stepping into a Leader Role</p> <ul style="list-style-type: none">• Establish credibility and role clarity• Adopt a new mindset and competencies• Balancing technical, business & people roles <p>Module 2: Generous listening / Conflict Management</p> <ul style="list-style-type: none">• Balancing advocacy and inquiry• Practicing Generous Listening skills• Achieving win-win conflict management <p>Module 3: Setting and Monitoring Goals</p> <ul style="list-style-type: none">• Ensure alignment with Next Level Goals• Encourage ownership• Engaging direct report on their work progress
• 2	Feb 18	<p>Module 4: Delegate Work</p> <ul style="list-style-type: none">• Delegate with accountability• Planning and delegating deliberately <p>Module 5: Giving Feedback</p> <ul style="list-style-type: none">• Giving feedback using the BOFF Method - Developmental/Positive• Giving recognition• Managing performance issues <p>Module 6: Building Your Network</p> <ul style="list-style-type: none">• Influence without authority• Creating a personal networking plan

Venue

 Zoom online platform

Enquiries

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